**PTA Meeting Thursday 15th June 2017**

**Attendees:** Jenni Rowe, Kellie Bishop, Hilary Priest, Vikki Drew, Karen Jarvis and Sophie Clark.

**Absences:** Kiri Jeavons, Sarah Skinner

**Finance:**

**Statement**

Fundraising May/June **£1405.72**

Total fundraising since January 2017 **£3355.69**

**£7631.77** currently in the PTA account.

Invoice received from Sandie: Play Equipment £ 6500 approx (Sorry, I couldn't remember exact total!) To be paid after the summer fair.

**Signatory** – Vikki to give Kellie the form to become an account signatory.

**Debit card** – Exploring the possibility of a debit card to ease the purchase of equipment. Vikki has been given advice from the bank and will report back as to whether this is possible.

**Year 6 Leavers Gift** – Committee voted to introduce a £5.00 per child donation towards a gift. Vikki to give Yasmin Biggins (Year 6 parent) a cheque for £150.00 towards the leavers hoodies. Yasmin is kindly organising this.

**Standing Orders/Direct Debits -** £39.00 received so far.

**School Disco -**

This was a huge success, enjoyed by all. Next Disco pencilled in for Thursday 2nd November 2017. Kellie to contact Rachel Gillespie and Jen Marshall to check availability.

No glow-sticks!

**KS1/R** – To not bring money, so pay more upon entry. No sweets but face paints and tattoos available.

**KS2** – To remain the same format.

Profit made from the disco - £419.40.

**Sweet Mufti –** A huge amount of sweets received. These are being made into sweet cones ready for the summer fair. The next mufti, 30th June 2017, for money. Money to go towards summer fair provisions – strawberries, cream, etc.

**Bags2Schools** – The bags are due to be collected on Tuesday 20th June. Send out a reminder for parents using eSchools tomorrow. We have about 6-7 bags so far.

**Morrisons Bag Pack –** The date has now been changed to Saturday 22nd July. Kellie to send out letters to parents informing them of the date change and to drum up more support.

**Car Park Rota –** Rebecca has this, we need to encourage more support as this is a brilliant way to raise money, especially through the holidays. Kellie to draw up a holiday rota and use facebook and eSchools to drum up support.

**Cake Sales –** These are making anywhere from £40-£130 each week. Jenni happy to continue manning the cake stall on Thursdays.

**Summer Fair –**

Planning is well underway. PTA to try and encourage more parental support with setting up, manning a stall or helping to tidy up.

**BBQ -** Sarah Skinner has organised food (not vege). She is also happy to supervise the BBQ on the day. Thank you Sarah.

**BAR** – Jenni, Mark, Kellie & Rich to help set up 8.00am on the day. License has been organised.

**Late Opening** – Hilary has sorted.

**Terrace invites** – Kellie to get to Karen asap.

**Raffle Tickets** – Ordered and arriving next week. 2000 ordered. 35 Prizes so far.

**Craft Table** – Being organised by Karen. Kellie to order hot glue gun sticks (amazon).

**Games** – Hook-a-Duck, Hoopla, Simon’s electrical game, Skittles, Lucky Dip(Jenni to get prizes), Penalty shoot out, Tombola.

**Glitter Tattoos** – Kellie to order more.

**Face Paints** – Kellie to order stencils.

**Bric-a-Brac** – Jenni organising.

**Tombola** – Jenni organising.

**Book Stall** - Jenni Organising.

**Cream Teas, Sweets, Ice Creams** – Sweet cones being made. Will need to purchase; ice cream, cones, flakes, cream, jam.

**Pre-loved, Bags & T-towels -** In School to sort?

**Pick-A-Pocket** – Fiona is unable to attend, but has arrange for this to be covered.

Kellie to forward a more detailed plan of the summer fair, including helpers.

**Layout -** To be arranged nearer the time – consider new play structure and space for children to play.

Music and raffle to stay near the music room – for electric.

**Other Business:**

Vikki asked about sorting floats for each stall. These will each be labelled and kept in pots so we can see how well each stall does.

Kellie and Jenni to let Vikki know how many stalls there will be and the cost of the games/BBQ/Bar etc.

All money will stay locked in school after the fair. The big count up will be on Tuesday 11th July @ Kellie’s so we can announce the grand total in the newsletter. All pta welcome to count!

Box from Andy – with Lottery funding/charity commission info in? We also need Andy’s signature so Kellie can become a signatory on the PTA account.

Can we organise a ‘Class Rep’ – one parent from each class attends the meetings and reports back to other parents. To look at putting into place in September along with an email list of helpers who cannot attend pta meetings but want to be involved.

**Next meeting** –

Informal catch up to discuss Summer Fair / last minute panic! – **Friday 30th June** **@ Kellie’s 7.30pm**

**Thursday 20th July 3.30pm** Acorn Unit – Round up of the year!