



VIRTUAL MEETING OF THE FULL GOVERNING BOARD ON JUNE 23RD 2020 AT 9AM

“We are a community with a lifelong passion for learning.”

Theme for the year – Ofsted Ready and Curriculum Leadership

Present: Hilary Priest (HP), Head, Mike Waterson (MW), Chair, Karen Jarvis (KJ), Rob Hill (RH), Ian Stewart (IS), Neil Maslen (NM), Laura Partridge (LP), Sam Gothard (SG)

In attendance: Debbie Horton (Clerk), Sam Wilkinson (SW)

Minutes

1	Welcome & apologies for absence Claire Jones and Ceri Goddard sent their apologies. They were sanctioned. Laura Partridge connected at 9.15am.
2	Attendance & declaration of interest The clerk noted all attendees. There were no declarations of interest.
3	Approval of minutes of last FGB meeting on 20th May 2020 The minutes were agreed as a correct record and they were signed by the Chair.
3.1	Matters arising from minutes of last FGB meeting There were none.
4	General update post school-reopening <ul style="list-style-type: none"> Overview of school re-opening - is it working well? The Head reported that 100 children (out of 320) are in school, in bubbles of up to 10, with year group bubbles for Year 6, Reception and Year 1 and Key stage and keyworker bubbles for other children. The new system is working well, with most children social distancing. When staff are comfortable, and there is a need, the bubbles can increase to 15. All staff are working their contracted hours, including staff who shield, who are starting to make visits to school. They will be shielding until August 1st. There haven't been any cases of Covid 19 in school, since testing took place. Other schools in the primary partnership have approximately a third of their children in school, so the school is compatible in numbers. Children by age group – how are they progressing? Q: MW asked how staff know whether children are progressing or not? A: The Head said that they won't know until September, but they hope that reading will have progressed for most children. Most year groups are engaging with online learning, and for Years 5 & 6, it will have been a good transition process for them to experience working at home and doing homework. In September, staff plan to do individual assessments for each child to find out where they're at with their learning, and they will also do individual mental health assessments. Staff will also have mental health assessments. Planning for this will start once the school has received government advice, which is expected next week. Q: SG asked if it were possible for staff to be pro-active and to identify children who were anxious about returning to school. A: HP said that parents with anxious children had come forward, so connection had been made with those families. She was waiting for government advice before making plans for September which would include thinking about those children. SG suggested parental feedback forms to gather information about children's mental health. SEND – how is this being addressed? Children with EHCPs are emailed or phoned to give one-to-one support. Some of these children are in school part-time. The SENDco is back from maternity leave and in school for 2 days a week.

	<p>MW asked if he, the SENDco and HP could meet to talk about SEND children.</p> <p>Q: SG asked if the school had the resources to cover all the normal procedures online.</p> <p>A: HP said that she is doing all child protection and contact with families online, and it is working.</p> <ul style="list-style-type: none"> • Next year's reception children - arrangements for them? The staff are working on a virtual package as a transition, which includes photos and a virtual tour. New parents are given a Tapestry link, so that communication can be two-way. A transition introduction is being planned for September. • Will there be an end-of-year celebration for Year 6? A Year book is being produced, to which all children in Year 6 have contributed. They have been making a video of their memories and highlights, and a hoody has been made for leavers. If all is back to normal there will be party in Autumn. HP said that school reports for all children will be in the form of a letter this term, so they will be personal and positive. • Other points. • It was agreed that at the next FGB meeting the school's plans for September will be discussed. SW said that once government guidance is available, there will be a lot of planning for September and beyond. • The governors approved the Head's request for the school to be closed for the last two days of term so that staff can come in and physically prepare the school for September and meet together as a team. They agreed that it was important to give notice of this closure as soon as possible so that childcare arrangements could be made, as keyworker children would not be able to attend school for these two days, given that all the classrooms needed re-arrangement and all staff were needed in this capacity. <p>Q: NM asked if the school was going to be kept open over the summer for keyworker children.</p> <p>A: SW said it would be closed for the summer holiday as normal. HP said that the unions had been against any summer opening, as teachers needed a holiday.</p> <p>Action: MW, HP and the SENDco to meet to discuss SEND.</p>
5	<p>School budget</p> <p>MW reported that overall the budget continued to be healthy. There had been more expenditure on staff, but less on resources, and apart from that no change. The Chair signed the monitor sheet.</p>
6	<p>Staffing structure</p> <p>Structure for the next academic year.</p> <p>Staffing structure plans have been finalised, and are going out to parents this week. Whilst there are no changes to class teachers, there is movement of teachers between year groups. The SLT felt very positive about the moves, and felt they would benefit both teachers and children.</p> <p>The Reception class teacher has started her apprenticeship and all is going well. A new TA to support SEND is needed and the job has been advertised with responses coming in. A new TA will also be needed in Reception. HP said that 2 days a week catch-up for children has been built into the staffing structure.</p>
7	<p>Policies</p> <p>To note - Covid 19 appendix to the Behaviour policy was approved by Chair's action.</p> <p>The Charging and Remissions policy was reviewed and approved.</p> <p>The Lettings policy will need to be updated in the light of Covid 19, and the governors decided to leave this until after the expected government advice next week. IS volunteered to keep abreast of changes. It will be brought to the next Resources meeting.</p> <p>Action: Lettings policy to include Covid 19 related amendments. IS to monitor.</p>
8	<p>Safeguarding</p> <p>The Head reported that CPOMs has been invaluable and safeguarding is continuing as usual. She will do a report for the next FGB meeting. She asked when CPOMS needed to be transmitted to secondary schools. NM and LP thought September, and LP will check.</p> <p>Q: MW asked if staff were more or less aware of safeguarding issues since school re-opening.</p> <p>A: HP said because they were not seeing all children, they were less aware. SW added that they were very mindful of this.</p> <p>NM reminded governors of the changes to the KCSiE document, which becomes operational in September 2020. The clerk will circulate the new document to the governors.</p>

9	Governor training Identify training requirements. Claire Jones and NM still need to do the new governors training. MW asked governors to let him know if they felt they needed training in any particular area as this could possibly be set up virtually.
10	Clerk's report None.
11	Correspondence None.
12	Items brought forward by the Chair The governors agreed to continue with FGB meetings rather than committee meetings plus FGBs. They thanked SW for her attendance and said that it was much appreciated. It was confirmed that Sandie Lovell was still coming into school.
13	Date & time of next meeting FGB meeting - Tuesday July 14 th at 8.30am by Zoom.

The meeting ended at 10.00am

	To do	By whom	By when
4	MW, Head and SENDco to meet	Head/MW	By end of term
7	Lettings policy to include Covid 19 related amendments. IS to monitor.	IS	For next Resources meeting