



MEETING OF THE TEACHING AND LEARNING COMMITTEE ON 12TH NOVEMBER 2018 AT 8AM IN THE MEETING ROOM

PRESENT: Hilary Priest (Head, HP), Karen Jarvis (KJ), Madeline Eaton (ME), Suzanne Bryant (SB), Ceri Goddard (CG), Mike Waterson (MW)

IN ATTENDANCE: Debbie Horton (clerk)

Minutes

1	Welcome & Apologies for Absence There were no apologies. ME arrived at 8.30am.
2	Attendance & Declaration of Interest Those present signed the attendance form. There were no declarations of interest.
3	Election of Chair & Vice-Chair SB was nominated as Chair of the committee and elected for a year by show of hands. MW was nominated as Vice-Chair and elected for a year by show of hands. The committee thanked MW for his work as Chair during the last year.
4	Approval of minutes of last Teaching and Learning Committee meeting on June 26th 2018 They were approved as a correct record.
5	Matters arising from minutes of last meeting including progress made on the actions raised 4 Educating Children in Care and Attendance policies to clerk 4 HP to include information about bucket approach and animal imagery in newsletter 9 Science enquiry to be circulated to committee Both actions at 4 were completed. Item 9 is yet to be done.
6	Maths report Abby Gratton, the Maths lead, was unable to attend the meeting. HP tabled a maths report which Abby presented to staff at the last staff meeting. Maths results for the last year were good, showing progress at KS2 and more children working at greater depth throughout the school. KJ informed the meeting that a focus in the school was to make Maths relate to life, for example, she ran an exercise where children designed a meal, and costed it. This had been successful, particularly for those who found Maths hard. HP said that the White Rose Maths scheme, which had been in place for a year, gave strategies for engaging children who had difficulties with Maths. Q: MW asked if processes were in place to ensure that this progress was set to continue. A: HP said that it was, and that all teachers are on point, including new teachers. Q: ME asked how mixed year groups were taught Maths. A: HP said that they were taught as a group, but the work was differentiated. Q: MW asked what a subject lead does and their role in relation to other staff. A: HP said that they keep up to date with research, attend leadership maths meetings, monitor books, teaching, planning and go into class. They communicate information through staff meetings.
7	SIP HP updated the committee on progress in the areas for the Autumn term. The main goal for the Early Years, is writing. The phonics system is working well. The White Rose scheme for Maths has embedded well and positive outcomes are being reflected in data. HP said that she is currently looking at consistency in assessment and enrichment within the curriculum. Q: ME asked if there were definitions of assessment grades A: HP said that there were, and that the school standardised internally and in comparison to other schools.

	<p>Q: ME asked how they would know whether the enrichment week had been successful or not. A: HP said that this would be seen in outcomes and in feedback from children.</p> <p>HP said that the children's choice of enrichment subject was discussed with teachers to ensure that they were making effective choices that built on strengths. Choices available included creative writing and coding, for example. The enrichment week was structured so that children did an extra hour a day on their chosen subject.</p> <p>The Head reported that there had been changes to pupil premium provision in the school. Focus was now on giving support to children in school, rather than to out-of-school activities. For example, since May 2018, pupil premium pupils had been given extra maths tuition every day for six weeks and if required, supported in just one out-of-school activity rather than several.</p> <p>Q: ME asked if there was an impact from having less Thrive registered members of staff. A: HP said that there was no negative impact and the school had made financial savings. The Thrive teachers carry out assessments and train the nurture workers, as they are called in the school. Currently there are 13 children on the Thrive register, but there is a waiting list.</p> <p>The Head's report, which had been circulated with the agenda, showed that Attendance had improved. ME pointed out that a correction was needed to show that she is now Safeguarding governor lead, and MW is the Deputy.</p>
8	<p>ASP data</p> <p>MW said that all governors needed to have access to ASP. HP would look into governor level access. MW noted that the data was good, and at KS2 there were more children working at greater depth, and at the whole school level, there had been progress in reading and maths, and less so in writing.</p> <p>Q: MW asked why disadvantaged KS2 children had less good results this year than last. A: HP said that there were a small number of children working at greater depth who just missed that judgement in the test and this accounted for the drop.</p> <p>Q: MW said that there was a gender gap in KS1, with girls doing better than boys. A: Girls better than boys. A: HP said that there were a higher number of boys with special needs in that cohort, which could explain the gap.</p> <p>Q: ME asked why the Free School Meals children percentage had dropped. A: HP said that it had become harder to qualify now and this would explain the drop.</p> <p>ACTION HP to investigate governor level access to ASP</p>
9	<p>Curriculum</p> <p>MW informed the committee that he had attended a Devon Association of Governors' meeting recently which had discussed the forthcoming September 2019 changes to the curriculum. HP said that the school website had been upgraded to improve information about the broad and balanced curriculum that the school offered.</p> <p>Q: CG asked if the website could be more explicit so that parents could know what a child might know and be when they have reached the end of their experience at the school. A: HP said that the knowledge base is covered on the website. She asked if governors could look at the website and feedback any comments to her. ME said that her initial thoughts were that science was well covered, but art was less so. ACTION: committee to look at website in general and feedback any comments to HP</p>
10	<p>SEND</p> <p>HP reported that the new SENCO had settled in well, had seen all of the SEND children, worked in depth with teachers and given them advice and suggestions. Currently, 14.6% of the school population is on the SEND register.</p>
11	<p>Transition arrangements for school leavers</p> <p>Governors noted that transition arrangements within the school were good, but more work was needed around smooth transition to secondary school. HP said that one of the difficulties was that children went to a number of secondary schools. CG suggested that the school asked those schools what they thought would help transition. Within school, play-based arrangements eased the transition to KS2. KJ noted that in Year 6, the build up to transition was often more challenging than the transition itself.</p>

	<p>Q: MW asked if there was a gendered response to transition to secondary school</p> <p>A: HP said that there was, and for girls it was quite an emotional challenge whereas boys might react in the playground, more physically.</p> <p>ME suggested that the planning of a get together after transition, might ease anxieties.</p>
12	<p>Governors' monitoring visits from this committee</p> <p>Planned visits:</p> <ul style="list-style-type: none"> • MW- marking assessment and planning. • ME - enrichment, GDPR and safeguarding audit. • KJ and CJ - pupil premium - next term • KJ - Maths visit before AG goes on maternity leave • SB - writing
13	<p>Matters brought forward by the Chair</p> <p>There was none.</p>
14	<p>Date & time of next meetings</p> <p>FGB 4th December at 8.30am</p> <p>T& L Committee Monday 4th February 8am (Sam Wilkinson will be invited to present a literacy report)</p>

The meeting ended at 9.15am

Summary of Actions

Item	Action	Lead	By when
8	HP to investigate governor level access to ASP	HP	By 4 th December 2018
9	Committee to look at website in general and feedback any comments to HP	all	By 4 th December 2018