



MEETING OF THE RESOURCES COMMITTEE ON OCTOBER 17TH 2017 AT 8.30AM IN THE SCHOOL

PRESENT: Simon Gifford-Mead (SGM), Mike Waterson (MW), Laura Partridge (LP).

IN ATTENDANCE: Debbie Horton (Clerk)

Minutes

		By whom	By when
1	Welcome & Apologies for Absence Hilary Priest sent her apologies. Jen Tierney was absent, and Louise Taylor had not been on the distribution list, and was absent.		
2	Attendance & Declaration of Interest The governors signed the attendance form. There was no declaration of interest.		
3	Election of Chair and Vice-Chair Laura Partridge was elected Chair of the committee. It was agreed that absent members will be contacted about the Vice-Chair position, and an election will take place at the next meeting.		
4	Approval of minutes of last Resources Committee meeting on June 20th 2017 The minutes were AGREED as a correct record.		
5	Matters Arising from minutes of meeting including progress made on the actions raised Item 7: annual plan with communications plan on governors' section of website. The Head was not present to report back on this. MW tabled an annual plan drawn up by the Head, with a communications section which might usefully go on the governors' section of the website. The clerk said that the annual cycle of business should be posted there. It is in need of personalisation for the school. The clerk will go through it and make additions or amendments and then send it to the Head and MW for final adjustments. Item 8: a summary of the safeguarding audit has gone into the newsletter. Item 10: an advertisement for new governors has gone into the newsletter and there have been three expressions of interest which MW is following up. One other parent who had expressed an interest is now too busy. SGM has approached two people about becoming a governor, and will follow up one of those. MW reported to governors that, with reference to item 4, there is no longer a requirement to do a best value statement. The governors noted that the benchmarking report was done in July and reported to the July FGB meeting. Q: LP asked if the new caretaking arrangements were working well. A: SGM said that they were. Q: MW asked if there were any further developments about the outstanding gas bill. A: SGM said that nothing more had been heard. Action: Annual cycle of business to be personalised for the school and posted to governors' section of website.	Clerk/MW/Head	By next half term
6	Budget monitor MW reminded governors that the budget would be in deficit for this year, but that there was a recovery plan, as extra money from increased pupil numbers would be coming in from next September. He said that there were plans for a new teacher next year. SGM noted that the budget is very tight, and that there isn't a		

