



## MEETING OF THE TEACHING AND LEARNING COMMITTEE ON MONDAY 20TH MAY 2019 AT 8.30AM IN THE MEETING ROOM.

**PRESENT:** Hilary Priest (Head, HP), Karen Jarvis (KJ), Suzanne Bryant (SB), Mike Waterson (MW)

**IN ATTENDANCE:** Debbie Horton (Clerk)

### Minutes

<b>1</b>	<b>Welcome &amp; Apologies for Absence</b> Ceri Goddard and Madeline Eaton gave their apologies.
<b>2</b>	<b>Attendance &amp; Declaration of Interest</b> Those present signed the attendance form. There were no declarations of interest.
<b>3</b>	<b>Approval of minutes of last Teaching and Learning Committee meeting on 4<sup>th</sup> February 2019</b> They were approved as a correct record.
<b>4</b>	<b>Matters arising from minutes of last meeting including progress made on the actions raised</b> 4. Clerk to contact Babcock about governor level access to ASP The Clerk had followed this up with Babcock, and had established that the Secure Access approver, presumably the Business Manager, would need to set up logins for governors. A request had been sent to Sandie Lovell by email.
<b>5</b>	<p><b>SIP (School Improvement Plan)</b> An update on this term's target areas, relevant to this committee. HP reported that:</p> <ul style="list-style-type: none"> <li>the final School on a Page visit will take place on July 8<sup>th</sup> 2019</li> <li>KSI and EYFS will be moderated this year</li> <li>KSI SATS are still taking place and KS2 SATS data will be available in early July</li> <li>Flourish is going well</li> <li>A free Transition to Secondary school Programme will be used to support the more anxious Year 6 children</li> <li>The outdoor canopies and the cabin on the balcony have been completed. The cabin will be called Simon's Cabin, after Simon Gifford-Mead.</li> <li>Sandra Maggs and the Head will cover maternity leave for the SENDco.</li> </ul> <p><b>Q: MW asked about sports funding.</b> <b>A: HP said that it is due to end sometime in 2020, and school leaders are looking at how to move forwards without the funding. They are actively promoting free activities in school and outside, in after school clubs.</b></p> <p><b>Q: MW asked about IT in the school.</b> <b>A: HP said that staff training will be taking place in the Autumn term to look at the positive aspects of social media and internet use. The school's ICT lead has used social media to introduce campaigning to children in a safe context, (eg Pirates of plastic).</b></p> <p><b>Q: SB asked if the school supported parents to learn more about the benefits and drawbacks of mobile phone for their children and how to manage that.</b> <b>A: HP said that there were informative links on the school website.</b></p> <p>The committee agreed that these links should be highlighted in the school newsletter.</p>
<b>6</b>	<p><b>Writing enquiry</b> SB had been unable to attend the May 3<sup>rd</sup> enquiry as planned, but will attend the next one later in the week. HP reported that the enquiry had focussed on ensuring that there was consistency in approach throughout the school. For example:</p> <ul style="list-style-type: none"> <li>Seesaw is to be used in all classes, other than the EYFS, who use Tapestry.</li> </ul>

	<ul style="list-style-type: none"> <li>Handwriting is a focus, including joined-up writing in the younger classes.</li> <li>In KS1, immersion, ie writing from a lived experience, is a fundamental approach.</li> <li>In KS2, quality texts are being introduced and independence is being encouraged.</li> </ul>
7	<p><b>SEND</b></p> <p><b>Agree annual report on SEND provision for school website in line with statutory duties.</b> The annual report is a work in progress. HP agreed to anonymise the SENDco's termly SEND reports and share with MW.</p> <p><b>Monitor the curriculum in respect of special needs provision including More Able pupils.</b> HP said that children working at greater depth are identified as being in this cohort, and that there are children working at this level in the school.</p> <p><b>Q: SB asked how these children were being monitored.</b></p> <p><b>A: HP said that this is addressed within school, but some further work needs to be done. For example, there are two bi-lingual children in Spanish, and their needs in this subject area should be explored further. HP said that there is more to be done in a number of subjects for more able children. She stressed that the school philosophy is not to separate more able children from others, but to ensure that their needs are met alongside their peers. There will be an enquiry in the Autumn term and the provision for this cohort will be explored.</b></p>
8	<p><b>Equality</b></p> <p><b>Review the school's compliance with the Equality Act and measures to ensure all pupils are treated equally.</b> This will be looked at in the next Teaching and Learning Meeting.</p>
9	<p><b>Pupil premium pupils</b></p> <p><b>Update on progress and attainment.</b> KJ and HP had not met and there is no data, so this item will be moved to the next Teaching and Learning Meeting. HP reported that the six- week support programme in KS2 was working well.</p>
10	<p><b>Governors' monitoring visits from this committee</b></p> <p><b>Reports from visits which have taken place.</b> SB will visit the school at the end of this week to look at writing and literacy. HP will send out staff emails to governors so that the agreed curriculum area visits can be arranged directly between governors and staff. These particular visits will take place on an annual basis. <b>ACTION: HP to circulate staff emails to governors, for co-ordination of visits.</b></p>
11	<p><b>Matters brought forward by the Chair</b> There were none.</p>
12	<p><b>Date &amp; time of next meeting</b> The next T&amp;L Committee meeting was re-scheduled for Friday 12<sup>th</sup> July at 8.30am. (NB, this likely to change again.)</p>

The meeting ended at 9.15am

#### Summary of Actions

Item	Action	Lead	By when
10	HP to circulate staff emails to governors, for co-ordination of visits.	HP	By next meeting